

COUNSELLING NOTICE – MCA

It is for the information of all aspirants, who have applied for **MCA programme** that due to COVID-19 situation, TIET has decided to do the admissions for session 2020-21 through online mode. A zoom meeting will be arranged for all the candidates by TIET where you will be meeting Head of the department and the admission committee for verification of the documents. Please follow the below mentioned steps to participate in the counselling.

1. All the candidates who have applied and fulfil the prescribed eligibility criteria, shall be considered and admissions shall be made as per merit.
2. **Keep the scanned copies of the following essential documents (preferably in single pdf) ready before the start of the counselling.** When asked by the admission committee during counselling, you are required to send the scanned copies of essential documents through your registered email id (as mentioned in your application form) to email-id of the Admission Committee mentioned in point - 3.
 - i. Graduation DMCs (upto pre-final year as prescribed in the eligibility criteria)
 - ii. 10+2 DMC
 - iii. Matriculation/Higher Secondary Certificate (Date of Birth)
 - iv. Admission Application Form
 - v. Reserved Category Certificate on the prescribed Performa and signed from the competent authority*
 - vi. Undertaking, if result of final exam is not declared*

Rest of the documents as per the checklist mentioned at the end of this notice can be submitted by the candidates as and when you join the institute physically.

*Formats of the documents are available at https://admissions.thapar.edu/Prospects/files/35_FORMATS_OF_CERTIFICATES.pdf

3. On the day of counselling, please meet the admission committee through Zoom meeting by clicking on the following link as per the schedule mentioned below.

Programme: MCA /MCA-LEET Date: 6th July, 2020

Time: 10:00 AM

Programme	Zoom Link	Email ID	Mobile No.
MCA / MCA-LEET	https://bit.ly/MCA-CSED	hcsed@thapar.edu	9855818181

In case of any problem in joining the Zoom meeting, please call at the mobile number as mentioned in the above table.

4. Admission Committee will verify the documents and if found eligible, you are required to pay the fee online by visiting the link <https://eps.eshiksa.net/DirectFeesv3/ThaparAdmission>. Fee details are

Fee payable (Including fee of first semester): Rs. 1,14,400/-

5. You will receive the signed copy of the admission letter by 9th July, 2020 on your registered email-id, after the affirmation of admission committee and

confirmation of fee receipt. In case you failed to pay the requisite fee by 8th July, 2020, your admission shall be cancelled.

6. If result of your final semester/year is pending, you need to submit the same by 31st December, 2020.
7. Session will start on 7th Sep, 2020 (Tentative) in online/offline mode depending upon the prevailing COVID-19 situation. Any change will be informed accordingly.
8. You are advised to visit the website <https://admissions.thapar.edu/> frequently for future updates.

Checklist of documents required for MCA Counselling

Sr No	Certificates
Essential Documents required during online counselling (Scanned Copies)	
1.	Graduation DMCs (upto pre-final year as prescribed in the eligibility criteria)
2.	10+2 DMC
3.	Matriculation/Higher Secondary Certificate (Date of Birth)
4.	Admission Application Form
5.	Reserved Category Certificate on the prescribed Performa and signed from the competent authority
6.	Undertaking, if result of final exam is not declared
Following documents can be submitted as and when candidate will join the institute physically.	
7.	Character Certificate
8.	Migration Certificate
9.	Medical Fitness Certificate
10.	Affidavit required in case of discontinuity of studies
11.	Income Certificate
12.	Undertaking by Student & Parents
13.	Anti-Ragging Affidavit from the student and parent
14.	Anti-drug Affidavit from the student and parent